

# MapMemo Tutorial

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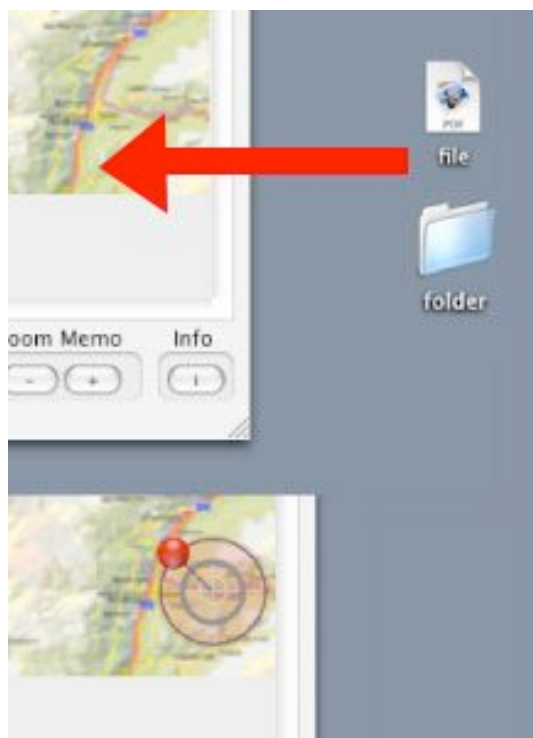


Select **File New** and...

choose **mountains.jpg** from (materials only) folder and ...

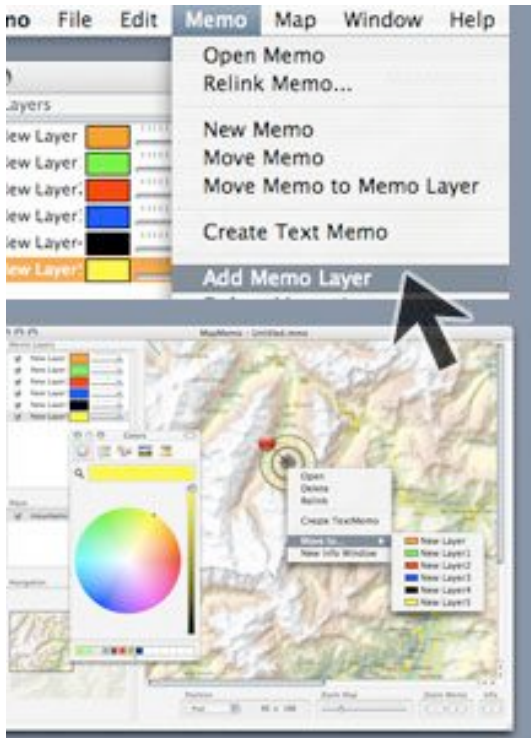
you have created a **MapMemo** file.

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Drag any **file** or **folder** on your Map and ...

you have created your first **Memo**.



Use **Add Memo Layer** to create a new layer.

Choose a **color** and a name for every layer.

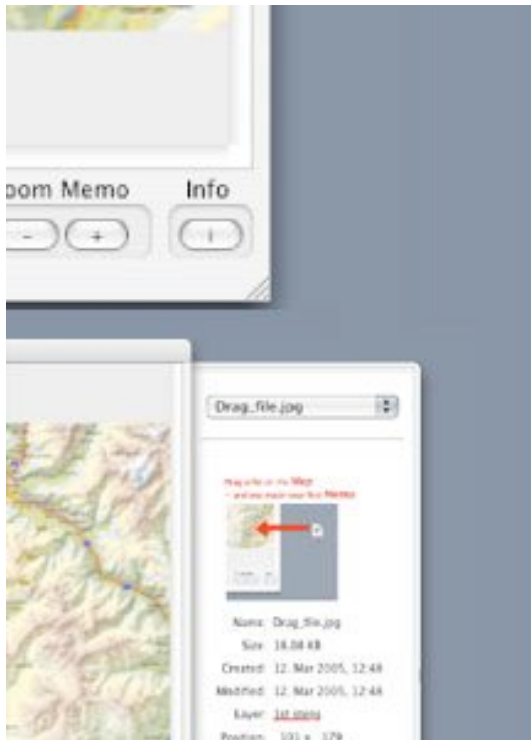
**Move** your Memo to a specific layer using the context menu.



**Zoom** the Map and move your actual view around.

**Zoom** the size of the Memos to give them a 2nd meaning.

**Move** your Memos by pressing **Shift**  when you drag.



**Select** any red pin,  
press the **Info** button  
and...

the Info-Window will  
open and give you a  
**Preview** of your  
Memo, the **Position**  
and a place to type  
**Comments.**

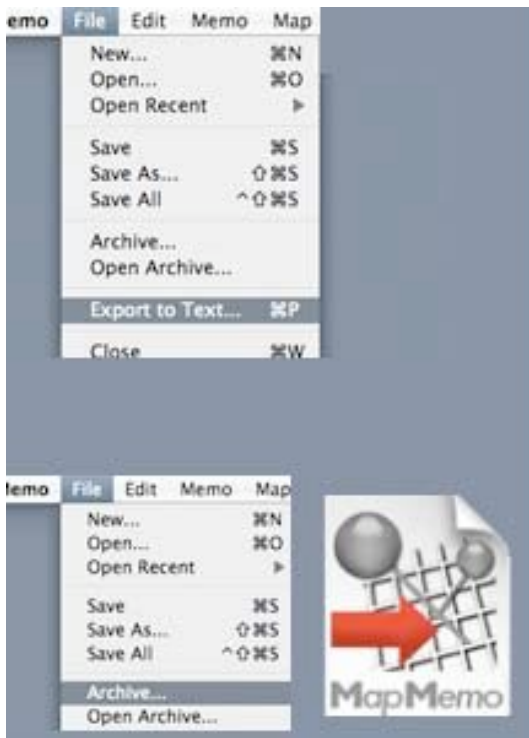
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Whenever you want to  
open a Memo  
**2x click** on the  
red pin – like you did  
already in this tutorial.

A Memo is a **link** to  
a file and 2x clicking  
opens it in it's  
belonging application.

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**Save** your file like in any other application.

Use **Export to text** to generate a text or pdf file of your MapMemo work.

You can use an **Archive** to mail or copy your MapMemo file with all its linked files to another Mac.



For further details use our **Help** pages.

For problems and deep inside questions read the FAQ section on our **Website**.

Thank you very much for using **MapMemo**.

<http://www.mapmemo.com>